

The Statutes of Adichunchanagiri University



ADICHUNCHANAGIRI UNIVERSITY

(Established under Karnataka Act No.18 of 2013)

B.G.NAGARA-571448, Mandya -dist

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Chapter – I

PRELIMINARY

1. Short title, extent and commencement

1.1. These Statutes shall be called “The First Statutes of Adichunchanagiri University” approved by the Board of Governors as per Section-32 and 33 of Adichunchanagiri University Act, 2012.

1.2. These Statutes shall come into force from the date of their notification by the University.

2. Definitions

2.1 In these Statutes, unless the context otherwise requires:

- a. “Academic Council” means the Academic Council of the University as specified in section 25;
- b. “Agenda Matters” means all the matters and business to be designated in the Statutes each of which can be either included in the Agenda or be taken up for discussion and decision at a meeting of the Board of Governors or the Board of Management or any Committees, as the case may be, only subject to the prior written approval of the Chancellor, consenting to the passing of such matters and business at such a meeting;
- c. “Board of Governors” means the Board of Governors of the University as constituted under section 23;
- d. “Board of Management” means Board of Management of the University as constituted under section 24;
- e. “Chancellor”, “Pro-Chancellor”, “Vice-Chancellor”, “Pro Vice-Chancellor” means respectively Chancellor, Pro- Chancellor, Vice -Chancellor and Pro Vice- Chancellor of the University;
- f. “Campus” means a campus established, maintained by the University;
- g. “Committees” means the committees formed under this Act or by the various functionaries of the University as the case may be and includes the Nomination Committee, the Finance Committee, and such other committees;
- h. “Constituent College” means a college or Institution established and maintained by the University;

- i. "Finance Committee" means the Finance Committee of the University as constituted under section 27;
- j. "Government" means Government of Karnataka;
- k. "National Accreditation Bodies" means a body established by the Central Government for laying down norms and conditions for ensuring academic standards of higher education, such as University Grants Commission, All India Council of Technical Education, Medical Council of India, Pharmaceutical Council of India, Indian Council of Agricultural Research, National Assessment and Accreditation Council, National Council of Teacher Education, Distance Education Council, Council of Scientific and Industrial Research, and includes the Government;
- l. "Prescribed" means prescribed by rules made by the Government under this act;
- m. "Principal in relation to a Constituent College" means the head of the Constituent College and includes, where there is no Principal or in the absence of a Principal appointed, the Vice-Principal or any other person for the time being appointed to act as Principal;
- n. "Registrar" means the Registrar of the University;
- o. "Regional Centre" means a centre established or maintained by the University for the purpose of coordinating and supervising the work of Study Centre's in any region and for performing such other functions as may be conferred on such centre by the Board of Management;
- p. "Trust" means Adichunchanagiri Shikshana Trust, which is a registered Trust and is the sponsoring body;
- q. "Sponsoring Authority" or "Sponsoring body" in relation to this Act means the Trust;
- r. "State" means State of Karnataka;
- s. "Statutes" and "Regulations" means respectively, the Statutes and Regulations of the University under this Act;
- t. "Study Centre" means a centre established and maintained by the University for the purpose of advising, counseling or for rendering any other assistance required by the students;

- u. “Teacher” means and includes a Professor, Associate Professor, Assistant Professor or such other person as may be appointed for imparting instruction or conducting or to guide research in the University or in a Constituent College and includes the Principal of Constituent College in conformity with the norms specified by the University Grant commission;
- v. “University Grant commission” means the Commission established under section 4 of the University Grants Commission Act, 1956 (Central Act 3 Of 1956);
- w. “University” means Adichunchanagiri University, established and incorporated under this Act;
- x. “Visitor” means the visitor of the University specified in section 13;
- y(i) “ Act” means Adichunchanagiri University Act,2012;
- y(ii). “Dean” means the Dean of a Faculty appointed under **Section 18** of the Act;
- y(iii). “Degree” means a degree awarded by the University with or without specialization and / or Minor;
- y(iv).“Diploma” or “Certificate ” means a diploma or certificate awarded by a University established by a law in India or an authority authorized by Govt. to award such diploma or certificate;
- y(v).“Director” means the head of a Directorate;
- y(vi).“Graduate” means a person who has been conferred any degree by the University;
- y(vii).“Hostel” means a unit of residence for the students of the University maintained or recognized by the University in accordance with the provisions of these statutes;
- y(viii). “Nominated Members” means a member nominated by the Sponsoring Body or by the Chancellor, on behalf of the Sponsoring Body, to serve on any authority or body of the University;
- y(viii). “Officers of the University” means The Visitor, The Pro-Visitor, The Chancellor, The Vice-Chancellor, The Pro Vice-Chancellor, The Registrar, The Finance Officer, The Dean , The Registrar Evaluation ; and such other officers as may be declared by the Statutes to be officers of the University;
- y(ix).“Programme” means a collection of Courses, the completion of which will lead to the award of a degree, diploma, certificate or other academic award by the University;
- y(x).“Scholar” means a person registered and maintaining a valid registration at the University in a programme leading up to the award of a doctorate degree;

y(xi).“Student” means a person, including a Scholar, who has registered, at any time, and continues to maintain a valid registration with the University in a part-time or full-time programme leading up to the award of a degree, diploma or other award or carrying on research in the University.

Chapter – II

THE UNIVERSITY AND SPONSORING BODY

3. Campus: The campus of Adichunchanagiri University located at B.G.NAGARA-571448, Nagamangala Taluk, MANDYA DIST.

4. Sponsoring body: Adichunchanagiri Shikshana Trust @, Adichunchanagiri shall be the sponsoring body of the University.

Chapter – III

OFFICERS OF THE UNIVERSITY

5. The Visitor

5.1. His Excellency the Governor of Karnataka shall be the Visitor of the University and the Visitor may offer suggestions for the improvement of the functioning of the University.

5.2. The visitor shall preside over the convocation of the University for conferring Degree and Diploma.

5.3. The Visitor shall have the following powers namely;-

- i. to call for any paper or information relating to the affairs of the University;
- ii. on the basis of the information received by the Visitor, if he is satisfied that any order, proceedings, or decision taken by any authority of the University is not in conformity with the Act, regulations or rules, he may issue such directions as he may deem fit in the interest of the University and the directions so issued shall be complied with by all concerned.

6. The Pro – Visitor

6.1. The Hon'ble Minister for Higher Education of the Government of Karnataka shall be the Pro-Visitor of the University.

6.2. The Pro-Visitor shall, when the Visitor is absent, preside at the Convocation of the University for conferring Degrees and Diplomas.

7. The Chancellor

7.1. In exercise of the powers conferred by Sections –11 (i) and 15(1) of the Act, the Chancellor shall be appointed by the Sponsoring Body and shall have such powers and functions as prescribed under section 15(5) of the Act.

7.2. The Chancellor shall be the Head of the University and shall ensure that the Act, Statutes, Regulations, Rules and Guidelines are followed by the authorities and Officers of the University.

7.3. The Chancellor shall have such powers as may be conferred on him under Section 15 (5) i-xi of the Act.

7.4. In the event of there being a conflict inter-se between the functionary or body and any other functionary or body of the University, then the issue shall be referred to the Chancellor and the decision of the Chancellor in respect of such issue shall be final and binding on the University.

8. THE PRO - CHANCELLOR

8.1. In exercise of the powers conferred by Section-21 of the Act, the Pro-Chancellor shall be appointed by the Chancellor in consultation with the Sponsoring Body on terms and conditions listed in the contract of appointment.

8.2. The Pro - Chancellor shall assist the Chancellor and take up such responsibilities as may be assigned by the Chancellor from time to time.

9. The Vice-Chancellor

9.1. Notwithstanding anything contained in any other provisions of this Act and the Statutes, the FIRST Vice-Chancellor shall be appointed by the Chancellor as prescribed under Section 46(i) of the Act.

9.2. The Vice-Chancellor shall be appointed (16)(1) by the Chancellor for a term of THREE years subject to other terms and conditions as may be laid down by the Statutes from among three persons recommended by the Nomination Committee constituted in accordance with the provisions of Section 16 (2). After the term of three years, it is renewable for another term of three years.

Provided that a Vice-Chancellor shall continue to hold the office even after expiry of his term till new Vice-Chancellor joins. However, in any case this period shall not exceed one year.

9.3. The Nomination Committee referred to in Section 16 (2) shall consist of the following persons, namely:-

(i) One person nominated by the Chancellor.

(ii) Two nominees of the Board of Governors, one of whom shall be nominated as the Convener of the Committee by the Board of Governors

9.4. The Nomination Committee shall, on the basis of merit, recommend three persons suitable to hold the office of the Vice-Chancellor and forward the same to the Chancellor along with a concise statement showing the academic qualifications and other distinctions of each person.

9.5. No person shall be appointed or hold the office after attaining 70 years.

9.6. The vice-Chancellor shall be a whole-time salaried Officer.

9.7. The Vice-Chancellor shall be entitled to pay as per UGC Regulations from time to time on this subject. The DA, other allowances, leave and other perks shall be governed by the norms of the University.

9.8. The Vice-Chancellor shall be the Principal Executive and Academic Officer of the University and shall exercise supervision and control over the affairs of the University and give effect to the decisions of the authorities of the University.

Provided that, where any matter, other than the appointment of a Teacher is of urgent nature requiring immediate action and the same could not be immediately dealt with by any officer or the authority or other body of the University empowered by or under this Act to deal with it, the Vice-Chancellor may take such action as he may deems fit with the prior written approval of the Chancellor.

9.9. The Vice-Chancellor shall have such other powers and perform such other duties as may be laid down by the Statutes or the Rules.

Provided that , where in the opinion of the Vice-Chancellor, any decision of any authority of the University is outside the powers conferred by this Act or Statutes, regulations or rules made there under or is likely to be prejudicial to the interests of the University, he shall request the concerned authority to revise its decision within fifteen days from the date of its decision and in case the authority refuses to revise such decision wholly or partly or fails to take any decision within fifteen days, then such matter shall be referred to the Chancellor and his decision there shall be final. In addition

9.9.1. The Vice-Chancellor shall exercise all powers necessary for the maintenance of discipline in the University.

9.9.2. The Vice-Chancellor shall exercise powers to constitute Committee(s) or Panel(s), which are deemed to be necessary, with the approval of the Board of Management. Such Committee (s) or Panel (s) shall be automatically dissolved on completion of their tenure or by an express order of dissolution by the Vice-Chancellor.

9.10. The services of the Vice-Chancellor can be terminated by the Chancellor with the approval of the Board of Governors after allowing the principles of natural justice and after providing an opportunity to present his case including for termination on disciplinary grounds.

9.11. For the purpose of holding an enquiry, the Chancellor shall appoint a person who is/has been a Judge of the High Court of Karnataka / Supreme Court of India. The enquiry authority shall hold the enquiry after giving an opportunity to make a representation by the Vice-Chancellor and shall submit the report to the Chancellor for the action to be taken including penalty if any to be imposed.

9.12. The Vice-Chancellor shall preside at the convocation of the University in the absence of the Visitor, Pro-Visitor and the Chancellor.

9.13. If the Office of the Vice-Chancellor becomes vacant for any reason-(i) if the vacancy is temporary in nature, the Vice-Chancellor may delegate the powers appropriately to a Pro Vice-Chancellor or any other officer of the University with the approval of the Chancellor, (ii) if the vacancy is permanent in nature, the Chancellor may initiate steps to appoint a new Vice-Chancellor, by following the provisions of Section 16 (1)-(3).

10. The Pro Vice-Chancellor

10.1. Notwithstanding anything contained in any other provisions of this Act and the Statutes, the FIRST Pro Vice-Chancellor, shall be appointed by the Chancellor, as prescribed under Section 46(i) of the Act.

10.2. In exercise of the powers conferred by Section 17 of the Act, the Vice -Chancellor shall appoint not exceeding three Pro Vice-Chancellors with written approval of the Chancellor.

10.3. Each Pro Vice-Chancellor shall be a Professor of the University whose terms and conditions of the appointment shall be those contained in the contract of appointment, as approved by the Board of Management.

10.4. The term of appointment of the Pro Vice-Chancellor shall be THREE years which may be renewable for further term of THREE years.

10.5. The Pro Vice-Chancellor shall assist the Vice-Chancellor and take up such responsibilities as may be assigned by the Vice-Chancellor from time to time.

11. The Registrar

11.1. Notwithstanding anything contained in any other provisions of this Act and the Statutes, the FIRST Registrar shall be appointed by the Chancellor, as prescribed under Section 46(ii) of the Act.

11.2. In exercise of the powers conferred by Section-19 of the Act, the Vice Chancellor shall appoint Registrar with approval of Board of Management. The terms and conditions for the appointment of Registrar shall be as follows:

- a. He should have experience as Professor of at least 10 years or held an equivalent post.
- b. He should be conversant with administration and academic arrangements in higher education.

- c. The post may be advertised and filled by a Selection Committee consisting of Vice-Chancellor as the Chairman and two experts nominated by the Chancellor as members.
- d. The person so selected could be an internal candidate or from outside the University.

11.3. The Registrar shall be the Principal Administrative Officer of the University.

11.4. The Registrar shall be a whole-time salaried Officer of the University whose terms and conditions of appointment shall be those contained in the contract of appointment, as approved by the Board of Management.

11.5. The term of appointment of the Registrar shall be THREE years which may be renewable for further terms.

11.6. All contracts as defined in statutes shall be entered into and signed by the Registrar on behalf of the University.

11.7. The Registrar shall have the power to authenticate records on behalf of the University and shall exercise such other powers and perform such other duties as may be conferred by the statutes or may be required from time to time by the Chancellor or the Vice-Chancellor.

11.8. The registrar shall be responsible for the due custody of records and the common seal of the University and shall be bound to place before the Chancellor, the Vice-Chancellor or any other authority, all such information and documents as demanded.

11.9. The Registrar shall conduct all the official correspondence and shall be the official signatory on behalf of the University, with the approval of the Vice-Chancellor.

11.10. The Registrar shall assist the Vice-Chancellor to give effect to the decisions of the Authorities of the University.

11.11. The Registrar shall be the custodian of assets, Minutes of the meetings of the Authorities, and legal documents of the University in addition to those mentioned in the Act.

11.12. All orders and decisions of the Authorities shall be authenticated by the signature of the Registrar or any other person authorized by the Board of Management in this behalf.

11.13. The Registrar may sue or be sued on behalf of the University. The Registrar or his nominee in writing shall represent the University in legal proceedings, sign pleadings and other documents and accept processes on behalf of the University in such legal proceedings.

11.14. To issue notices convening the meetings of the Academic Council or the Faculties, Board of Studies, and of any authority of the University and to keep minutes of all such meetings.

11.15. To supply to the Chancellor copies of the agenda of the meetings of the authorities of the University as soon as they are issued and the minutes of the meeting within a month of holding the meeting.

11.16. The Registrar shall perform such other duties and responsibilities allocated to him from time to time by the Vice-Chancellor.

11.17. If the Office of the Registrar falls vacant for any reason, the duties of the Office shall be performed by such person nominated by the Vice-Chancellor, with the approval of the Chancellor.

12. The Finance Officer

12.1. Notwithstanding anything contained in any other provisions of this Act and the Statutes, the FIRST Finance Officer shall be appointed by the Chancellor, as prescribed under Section 46(ii) of the Act.

12.2. In exercise of the powers conferred by Section-20 of the Act, the Finance Officer shall be appointed by the Vice-Chancellor with the written approval of the Chancellor, on terms and conditions listed in the contract of appointment.

12.3. The Finance Officer may be chosen by the Selection Committee consisting of Vice chancellor as the Chairperson person and two experts nominated by the Chancellor as members through an open selection procedure.

12.4 The Finance Officer shall be a whole-time salaried Officer of the University.

12.5. The term of appointment of the Finance Officer shall be THREE years which may be renewable for further terms.

12.6. The Finance Officer shall assist the Vice-Chancellor in all matters of finance and take up such other responsibilities as may be assigned by the Vice-Chancellor from time to time.

12.7. The Finance Officer shall be responsible for the preparation of budget, maintenance of accounts and shall be responsible for following the rules, regulations and good management practices in prudent financial management of the University.

12.8. The Finance Officer shall, subject to the control of the Finance Committee, exercise such powers and perform such functions as may be prescribed by the Statutes and Regulations, or as may be required from time to time by the Vice-Chancellor or the Registrar. He shall be ex-officio Secretary of the Finance Committee.

13. Deans of Faculties

13.1. In exercise of the powers conferred by Section-18 of the Act, the Vice Chancellor shall appoint Deans of Faculties with approval of the Chancellor.

13.2. Deans of faculties shall be chosen from amongst the Professors of the University based on their academic background, proven track record, leadership qualities and shall be appointed for a period of 3 years.

There shall be:

- i) Dean, Faculty of Engineering and Technology
- ii) Faculty of Health Sciences
 - a. Dean, Faculty of Health Sciences (Medical)
 - b. Dean, Faculty of Health Sciences (Pharmacy)
 - c. Dean, Faculty of Health Sciences (Nursing and Allied Health Sciences)
- iii) Dean, Faculty of Agricultural Sciences and Technology
- iv) Dean, Faculty of Management and Technology
- v) Dean, Faculty of Natural Sciences
- vi) Dean, Faculty of Humanities and Social Sciences
- vii) Dean, Research and Development
- viii) Dean, Academics
- ix) Director, Student's Welfare.
- x) Director of Planning, Monitoring and Evaluation Board

13.3. The Dean shall be the Executive Officer of the Faculty and shall preside over the meetings of the Faculty.

13.4. He shall also preside over the Ph.D. Registration Committee and such other Academic Committees related to the Faculty.

13.5 The Deans shall be overall in-charge of the academic programmes including teaching and research.

13.6 The Deans of Faculties shall perform such other duties and responsibilities allocated to him from time to time by the Vice-Chancellor.

14. Registrar Evaluation

14.1. Notwithstanding anything contained in any other provisions of this Act and the Statutes, the FIRST Registrar Evaluation shall be appointed by the Chancellor, as prescribed under Section 46(ii) of the Act.

14.2. In exercise of the powers conferred by Section-12 (ix) of the Act, the Vice Chancellor shall appoint Registrar Evaluation with approval of Board of Management. The terms and conditions for the appointments of Registrar Evaluation shall be as follows:

- a. He should have experience as Professor of at least 10 years or held an equivalent post.
- b. The post may be advertised and filled by a Selection Committee consisting of Vice-Chancellor as the Chairman and two experts nominated by the Chancellor as members.
- c. The person so selected could be an internal candidate or from outside the University.

14.3. The Registrar Evaluation shall be a whole-time salaried Officer of the University.

14.4. The term of appointment of the Registrar Evaluation shall be THREE years which may be renewable for further terms.

14.5. The Registrar Evaluation shall be in charge of the conduct of examinations and all other matters incidental thereto and ancillary therewith and shall perform such other duties as may be prescribed by the Statutes or as may be allocated to him from time to time by the Vice-Chancellor.

14.6. The Registrar Evaluation shall be a member of the Board of Management, Academic Council, Finance committee, Works and Purchase committee, and all the Faculties.

14.7. If the Office of the Registrar Evaluation falls vacant for any reason, the duties of the Office shall be performed either by the Registrar or a person nominated by the Vice-Chancellor

Chapter –IV

STATUTES

15. The operation of the permanent statutory endowment fund, University endowment fund, the general fund and the development fund (Under section 32 (ii) of Adichunchanagiri University Act, 2012)

1. The Finance Committee shall formulate the Regulations / Guidelines, for the operation, maintenance and monitoring of Permanent Statutory Endowment Fund, University Endowment Fund, General Fund, Development Fund, Provident or Pension Fund and other funds of the University and seek the approval of the Board of Management.
2. The Finance Committee with the approval from the Board of Management and Board of Governors make investment of funds as prescribed in 47(4),48(5) of the Act.

16. Creation, abolition or restructuring of departments and faculties (Under section 32 (vi) of Adichunchanagiri University Act, 2012)

1. Any proposal for creation, abolition or restructuring of departments and faculties shall be brought before the Academic Council for consideration. The recommendation shall contain the reasons and justification of the recommendation.
2. The recommendations of the Academic Council shall be placed before the Board of Management for approval.
3. The Board of Management will study the recommendation and take a decision on the recommendation.
4. The Board of Management may approve or refer back to the Academic Council for reconsideration with its suggestion.

17. Co-operation with other Universities or Institutions of higher learning

(Under section 32 (vii) read with section 8 (xii) of Adichunchanagiri University Act, 2012)

1. In consonance with section 32 (vii) of the Act the University envisages collaborating with other institutions of higher learning, research organizations, governmental, non-governmental and other professional organizations and associations of repute in India and abroad.
2. The collaboration shall be for the furtherance of teaching, student and scholar training, research, consultancy, enhanced learning and hands - on experience opportunities and cross-cultural exchanges of ideas for the University's students, research scholars and faculty members.
3. The collaborative arrangements between the University and the other institutions will come into effect after the signing of a Memorandum of Understanding ("MOU") defining the nature and extent of co-operation and collaboration.

18. Conferment of honorary degrees (Under section 32 (viii) read with section 8 (iii) of Adichunchanagiri University Act, 2012)

1. In exercise of the powers conferred by Sections 32 (viii) of the Act, the University may confer the Honorary Degree(s) as per the following procedure.
2. All the proposals for the conferment of honorary degrees shall be made by the Academic Council and approved by the Board of Management. Each nomination shall be accompanied by a one or two page document outlining the nominee's extraordinary contributions to a field or profession, and to society. It shall also suggest the degree title (e.g., Doctor of Science, Doctor of Fine Arts, Doctor of Letters, Doctor of Laws, etc.).
3. If not less than two thirds of the members of the Board of Management (BOM) recommend that Doctor of Science (Honoris causa) Degree or academic distinction be conferred on any person on the ground that he/she is, in their opinion, by reason of eminent attainment and position, fit and proper to receive such Degree of academic distinction the Chancellor may approve the same.
4. After obtaining the approval of the Board of Governors, Honorary Degrees shall be conferred only at a Convocation, Annual or Special and may be taken in person or in absentia.

5. The presentation of person at the convocation on whom Honorary Degree is to be conferred shall be made by the Vice-Chancellor.
6. The Honorary Degree shall be signed by the Chancellor and the Vice- Chancellor.
7. The procedure outlined in the statutes relating to the Annual Convocation shall apply mutatis mutandis in the case of conferment of Honorary Degrees also except that in the latter case the recipient of the Honorary Degrees may be allowed to make a brief address after receiving the Degree and be a member of the Convocation.
8. The Vice - Chancellor may make suitable changes with the prior approval of the Chancellor in regard to the procedure to be followed at Convocation when circumstances necessitate.

19. Provisions regarding grant of freeships and scholarships (Under section 32 (ix) of Adichunchanagiri University Act, 2012)

1. In order to encourage meritorious and deserving students to pursue courses of studies and research in the University without great financial strain, the University shall strive to provide for adequate number of Scholarships and Freeships for financial help.
2. There shall be instituted Scholarships in every programme to be awarded to the students of the University, subject to the availability of funds. Rules for award of the same will be laid down in the regulations approved by Board of Management of University.
3. There shall be fee concession in the form of half and full Freeships of tuition fee in each Faculty/School and teaching Departments as decided by the university from time to time.
4. All types of Scholarships and Freeships shall be administered at the University level, by a committee to be constituted by the Vice Chancellor.
5. There shall be Fellowships instituted in the University, subject to the availability of funds, for studies or research, as approved under the norms of UGC or other funding agencies from time to time.
6. There shall also be a committee constituted by the Chancellor for administration of each endowment and to implement the objects of the endowment.
7. Applications for Scholarship shall be submitted on the prescribed form to the Principal/ Director of concerned institution through the Head of the Department/Director of the Centre within 30 days from the date of commencement of the semester or by such other date as may be specified by the Director.

8. While making recommendations on the application of students for grant of Scholarships/ Freeships the following factors shall be taken into account

- Financial position of the student
- Academic record of the student
- Conduct , regularity and punctuality of the student
- Progress and performance of the student in studies
- Any other relevant factor.

9. The list of students selected for grant of Scholarships shall be notified by the Principal/ Director of the concerned institution within 30 days from the last date of the receipt of application.

10. Scholarships granted during the academic year shall not be renewed automatically in the following year. The students in need of such concession shall be required to submit fresh applications every year, which shall be considered along with new applications received in the year.

11. A scholarship granted to a student may be cancelled if his/her conduct or progress in studies is found to be unsatisfactory.

20. Policies in respect of seats in different courses of studies and the procedures of admission of students to such courses (Under section 32 (x) of Adichunchanagiri University Act, 2012)

1. The number of seats in different programmes shall be fixed by the Board of Management from time to time, on the recommendations of Academic Council, considering the norms specified in the Act, the State Government and National Accreditation Bodies.
2. The total number of seats approved for any academic year will be subject to availability of adequate infrastructure facilities in Constituent colleges, Regional Centre's, Additional Campuses and Study centre as per the Guidelines and regulations of the concerned statutory council, wherever applicable for each faculty/course/department.
3. The admission to various courses of the University shall be open to all persons, irrespective of Class, Caste, Creed, Religion, Language, Gender or Nation.
4. The University may conduct its own entrance test or utilize the results of other equivalent entrance tests recognized by the State/ University, from time to time.

5. The University may admit the students on the basis of merit following the procedure of normalization, wherever the entrance test is not essentially required.
6. The University shall have the freedom to admit students both from India and abroad by formulating necessary Regulations and / or Guidelines.
7. Regulations and/or Guidelines for the award of Degrees and other academic distinctions shall be formulated by the University.

21. Policy relating to the fee chargeable from students for various courses of studies (Under section 32 (xi) read with section 8(v) of Adichunchanagiri University Act, 2012)

1. Tuition fees and other charges

1.1 .Every registered student must pay to the University ,for each year or semester in which the student is registered, such fees and other charges, determined at the beginning of each academic year, by the Board of Management, to be payable in respect of that year or semester. **Provided** that the fees payable by the student admitted to the University in terms of **Section 8** of the Act shall be that fixed by the **Fee Regulation Committee** set up pursuant to **Section 38** of the Act.

1.2. Fees for other programmes or courses:

The Board of Management may determine the fee to be charged to a person for registration for a programme or course that is not being undertaken for the purpose of obtaining a degree or diploma. That person must pay such fee and any related charges to the University in accordance with the terms imposed by the University.

1.3. Exemption from fees:

Subject to any enactment and this statute the Board of Management may exempt any class of persons from liability to pay any fee or charge or part thereof payable as provided under this statute.

1.4. Payment of fees:

- a. All fees and charges payable under this statute must be paid in full at the time of registration or re-registration or as otherwise provided in this statute.

b. In special circumstances, an extension of time for registration, re-registration or payment of fees may be given, at the discretion of the Registrar subject to the payment of an additional fee determined by the Board of Management from time to time.

c. The Registrar may suspend or cancel a registration accepted under subsections 1.1 or 1.2 above if all fees dues have not been paid by the specified date. The Registrar may allow a person to be reinstated as a registered student in which case the person must pay all fees and charges payable under subsections 1.1 together with a reinstatement fee, which is determined by the Board of Management from time to time, before confirming the reinstated registration.

1.5. Recovering of amounts owed as fees:

Any amount owed to the University as fees or other charges by a person whose registration has been suspended or cancelled including a person whose registration was suspended or cancelled under subsection 1.4(3) is payable as debt and may be recovered by the University. If a student owes any money to the University on the account of any damage, he/she may have caused to the University property, it shall be deducted from the Security Deposit due to him along with outstanding Tuition fee and fines, if any.

1.6. Offsetting of fees and charges:

Any amount paid as tuition fees or other fees or charges, to which a student is entitled to a reimbursement, may be applied by the University in respect of any unpaid fees or charges or accommodation related expense or any other amount owed to the University including any amount owed in respect of a loan availed from the University provided, however, that any such overdue amount and a written demand for that amount has been made to the student.

1.7. Fees and charges for academic records:

The Board of Management may determine the fees and charges to be paid for academic records, transcripts, replacement student cards, late fees related to registration or re-registration or for delayed payment of any other fees or charges, charges for verification or registration and qualification and other charges related to the free statements or extensions of time and related matters.

1.8. Fees for use of University amenities, services and facilities:

The Board of Management may determine the charges to be made to any organization or person for the use of any amenities, services or facilities provided by the University for use by the organization or person.

1.9. Refund of Fees, Security Deposit/Caution Money etc

- a. Students, Members and other users of any of the University's services and facilities shall not, automatically, be entitled to a partial or full refund of any tuition fees, other charges and/or user fees paid for registering in or admission to any academic programmes or for the use of any of the University's hostels and other amenities, services or facilities.
- b. The board of Management shall determine, from time to time, the circumstances under which a partial or full refund of the registration fees, tuition fees, other charges and/or any other charges collected towards the use of any of the University's hostels and other amenities, services or facilities may be made.
- c. Security Deposit/Caution Money is refundable on an application from the student on his/her leaving the University, after deducting all dues, fines and other claims against him.

1.10. Withdrawal/ Cancellation of admission:

- a. In case a student proposes to withdraw from the University, he/she shall be required to submit a written application in advance to the Principal/ Director of the institution concerned through the Head of the department/Centre intimating the date of his/her withdrawal, failing which he/she shall continue to be on the rolls of the University for the duration of the Semester and shall accordingly be liable to pay the prescribed fees for the whole semester. In case of withdrawal from the course a student would be required to pay the balance of fees for the whole programme that he/she would have paid had the student undertaken the full programme. This is keeping in mind that the withdrawal in middle of a programme denies another student an opportunity to undertake the programme and causes a financial loss to the university.

- b. In case a student, after completing all admission formalities changes his/her Programme of Studies, he /she shall be required to pay the differential fees, if any by the stipulated date.
- c. In case a student submits application for withdrawal /cancellation of admission prior to 10 days of the commencement of the academic session, he /she shall be refunded all fees and deposits after a deduction of processing fees as prescribed from time to time
- d. If vacancy is filled up by another candidate from the waiting list by the last date admission, he/she shall be refunded fees with deductions as per Regulations of the University, as amended from time to time.

2.0. Non-payment of monies owed:

2.1 Except when the Registrar gives written consent in particular case, a person who has not paid all fees, charges or other monies due to the University, in relation to any other services provided, is not entitled to

- register/re-register; or
- receive any results of assessment ; or
- graduate or receive a diploma from the University; or
- receive a certificate of academic record.

2.2. For the purposes of Section 2.1 above any money owed in respect of a loan provided by the University or accommodation provided by the University or any service provided by the University library which remains unpaid beyond the due date for repayment shall be regarded as monies owed.

3.0 Examination Fees and Other Charges

3.1. Examination fees, including the fees for the statement of marks as prescribed by the University shall be collected along with fees at the time of admission and commencement of each semester.

3.2. No student shall be permitted to appear in examination unless he/she has paid all fees and cleared all other dues.

3.3. In addition to the examination fees, a student shall be required to pay additional charges/fees, as prescribed by the University.

4.0 Publication of Fees and Other Charges:

The Registrar must publish, or cause to be published, details relating to fees and charges determined as provided in this statute from time to time.

22. Institution of fellowships/studentships, scholarships, freeships, medals and prizes (Under section 32 (xii) read with section 8 (iv) of Adichunchanagiri University Act, 2012)

1. The Board of Governors may, in consultation with appropriate authorities of the University, institute Endowment for award of Fellowships, Scholarships, Studentships, Medals and Prizes.
2. No Scholarship, Prize or Medal shall be instituted and awarded on the basis of Religion, Caste or Community or Institution.
3. A proposal for the Institution of Fellowships, Studentships, Scholarship, Medals and Prizes by an individual or body shall be made to the Registrar in writing accompanied by a Draft in favor of the Registrar, Adichunchanagiri University, funds together with a copy of the terms of award proposed by the donors.
4. Following shall be the minimum amount to be donated by the donors for institution of an Endowment in the University.
 - i) for awarding a fellowship/studentship
 - ii) for awarding a scholarship
 - iii) for awarding a Gold Medal
 - iv) for awarding a Cash Prizes
5. When a proposal for instituting a scholarship, medal, prize is received then the Academic Council shall be consulted regarding the terms of award and the proposal along with the opinion of the Academic Council thereon shall be placed before the Board of Management (BOM) for approval.
6. The Board of Management may accept such a proposal with such modification as it may deem necessary with regard to the conditions made in the proposal.
7. The donor shall enter into an agreement with the University regarding the conditions of award as approved by the BOM.
8. The Board of Management shall invest the money endowed as Fixed Deposit in a Nationalized Bank as corpus fund as it deems fit in consultation with the Finance Committee and award

scholarships, medals, prizes etc., out of the interest accruing thereon. If, in any year no medal or prizes is awarded, the interest shall be added to the Corpus of the endowment. In case the donor desires that the first medal or prize be awarded at Convocation held before expiry of one year from the date of acceptance of the endowment he may pay to the University separately in cash, the actual cost of such medal or prize.

9. The Board of Management or a Committee appointed by the Board of Management for this purpose shall select candidates for award of the different medals and prizes in accordance with the provisions of these Statutes and the terms of the agreements entered into by the respective donors.

10. The Board of Management shall have the power to award a cash prize whenever the interest out of the endowment is not sufficient for the award of a Gold Medal, if a candidate is prepared to meet the extra amount it may be considered for the award of the Gold Medal.

11. Only a candidate who has passed with the highest marks in each of the examination prescribed for a course in the first attempt in first class obtaining not less than 65% of marks in the examination in the concerned subject shall be eligible for award of the Gold Medal.

12. The Medals shall bear an inscription containing the name of the medal, the name of the winner, the year of the award and the seal of the Adichunchanagiri University, B.G.NAGARA on the reverse side.

13. The Medals and prizes shall ordinarily be awarded at the Annual Convocation of the University. A full list of the medalists and prize winners shall be published annually and the candidates concerned informed of their having won the medals or prizes as the case may be, to be awarded at the ensuing Annual Convocation.

14. If two or more candidates secure equal marks in the concerned subject, the amount available for the medal shall be divided equally and cash prizes awarded.

15. Full particulars of the recipients of the Medals / Prizes shall be sent to the respective donors or to their legal heirs after the award of the Medal / Prizes each year.

23. Convocation for conferring degrees (Framed under Section 32 (xiii) (a) read with section 8 (iii) of Adichunchanagiri University Act, 2012)

1. (i) A Convocation for the purpose of conferring Degrees shall be held once a year preferably in the first three months of the calendar year and at other times as the Chancellor/ Visitor may direct on the recommendation of the Board of Management.

(ii) The Registrar shall, at least 30 days before the Annual Convocation, cause a Notification to be published in one or more News papers and in the University website, indicating the date of the Convocation.

2. (i) (a) After the publication of the results of the examinations held every year, the Registrar (Evaluation) will prepare a list of candidates eligible to receive their Degrees at the next Annual Convocation. A list of such candidates eligible for conferment of Degrees shall be presented at the Annual Convocation and all the candidates shall be conferred degrees.

(b) In case the names of any of the candidates who have become eligible to be included in the said list of candidates to receive the Degrees in the said convocation, but have not been included in the said list, either on account of any mistake or inadvertence on the part of the concerned staff of the University in preparing such list or due to any other ground, such names of the candidates could be added to the said list at any time subsequently, with the prior approval of the Vice-Chancellor after a note mentioning the circumstances under which such names are sought to be included in the said list is circulated to the Academic Council, Board of Management, and the Board of Governors.

Note: When such names of candidates are added to said list, the reason for such inclusion and particulars of the order under which approval of the Vice-Chancellor was obtained should be clearly mentioned in said list.

3. Admission to Convocation shall be limited to the candidates eligible for Graduates, Post-Graduates, Doctorates, Honorary Doctorates, Fellowships and winners of prizes and medals in the First Degrees, for being awarded Degrees in person. All other candidates shall be awarded their degrees in absentia.

4. (i) At the first Annual convocation to be held after coming into force of these statutes, Degrees will be conferred on all persons who have graduated in previous years, but have not taken their Degrees at any of the previous Convocations.

(ii) Distribution of Degree Certificates to such persons shall be made by post by the Office of the Registrar (Evaluation) provided the candidates submit their applications in the prescribed form to the Registrar (Evaluation) along with the prescribed fee.

Distribution of Degree Certificates

5. (i) Distribution of Degree Certificates to the persons coming under Section 3 above shall be made either at the Convocation or at any time after the Convocation; provided however that no such candidate will be admitted to the convocation who does not submit his application in the prescribed form to the Registrar (Evaluation) along with the prescribed fee so as to reach

him not later than 30 days before the date fixed for the Convocation. Provided further that such candidates shall not be allowed to apply for and receive the same Degrees in person at any subsequent Convocation.

(ii) Distribution of Degrees Certificates to all Graduates other than those to whom degrees have been awarded in person and included in the list mentioned in Section 2(i) (a) shall ordinarily be made by the respective colleges from where they are graduated, a month after such Convocation is held, but it shall be precondition that such candidates should have applied to the Registrar (Evaluation) in the prescribed form within the time specified in the University Notification after paying the prescribed fees.

(iii) In respect of graduates whose names are included in the list mentioned in Statutes 2(i) (a), but who have not taken the Degree Certificates at the colleges in the manner noted in the Section 5(ii), and in respect of Graduates whose names are subsequently added to the list as per provisions contained in the section 2 (i) (b), they may at any time after the annual convocation apply to the Registrar (Evaluation) in the prescribed form and they shall be issued the Degree Certificates by the Post only on payment of prescribed fees.

Between two annual convocations

6. (i) if University Examinations are held and the students are successful in such examinations thus becoming eligible for conferment of Degrees at the next Annual Convocation, the Registrar(Evaluation) is competent to issue provisional certificate declaring them to have passed such public examinations. Such candidates will, however, be entitled for conferment of Degrees only at the next Annual Convocation.

(ii) Degree Certificates to such candidates will be issued only on an application made to the Registrar (Evaluation) by paying the prescribed fees at the next Annual Convocation.

7. Every candidate applying for the Degree shall sign a declaration in the following form printed in the application form; I hereby solemnly declare and promise that, if admitted to the Degree of For which I have been recommended, I shall, in my daily life and conversation conduct myself, as befits a member of this University that I shall to the utmost of my capacity and opportunity, support the cause of morality and sound learning and that, as far as in me lies, I shall uphold and advance the social order and well being of my fellowmen'. ' I shall faithfully and carefully fulfill the duties of the profession to which I may be admitted by virtue of my Degree; that I shall on all occasions maintain its purity and reputation and I shall never deviate from the straight path of their honorable exercise by making my knowledge subservient to unworthy ends

Preliminary meeting of the Board of Management

8. (i) There shall be a meeting of the Board of Management preliminary to the Convocation at which the report of the Board of Management containing lists of candidates recommended by the Academic Council for admission to the several Degrees shall be approved.

(ii) The Dean of each Faculty, or in his absence, the Senior Member of such Faculty present, shall then move that the persons so recommended for the Degrees relating to the respective faculty be admitted to the several Degrees for which they have been recommended.

Convocation procession

9. On the approval of lists as in section (9) above, the Visitor, the Pro Visitor, the Chancellor, the Vice-Chancellor, the Members of the Board of Governors and Board of Management shall pass in procession to the place where the Convocation is to be held, the order of the procession being as under;

- (i) Deans of Faculties (in pairs);
- (ii) Members of the Board of Governors and Board of Management (in pairs);
- (iii) The Registrar (Evaluation) –Mace- Bearer;
- (iv) The Registrar;
- (v) The Pro Vice-Chancellor;
- (vi) Recipients of Honorary Degrees;
- (vii) Chief Guest invited to deliver Convocation Address;
- (viii) The Vice-Chancellor;
- (ix) The Pro-Chancellor;
- (x) The Chancellor;
- (xi) The Pro-visitor;
- (xii) The Visitor.

Candidates and others in the hall will remain standing till the members forming the procession take their seats.

Conferment of Degrees

10(i) After the members forming the procession have taken their places, the Vice-Chancellor will request the Visitor or Pro-visitor or Chancellor in the absence of the Visitor to declare the Convocation open in the following words:

“Mr. Visitor / Pro-Visitor / Chancellor, I have the Honor to request you, Sir, to declare the Convocation open”.

The Visitor or the Pro- Visitor or Chancellor in the absence of Visitor/ Pro –Visitor will then declare the Convocation open and say:

“This Convocation of the Adichunchanagiri University has been called to confer Degrees upon the candidates who in the examinations held for the purpose, have been successful and certified to be worthy of receiving the Degrees. Let the candidates be presented.”

(ii) The Deans of faculties or Heads of Colleges or other Members of Board of Governors who may be nominated for the purpose by the Vice-Chancellor shall present the candidates to the Visitor or Pro-Visitor or Chancellor or in the absence of the Visitor thus for the award of Degrees.

“Sir,

I present the candidates whose names are set out in the list for the Degrees of.....under the Faculty of They have been examined and found qualified for the respective Degrees for which I pray they may be admitted”

All the candidates who belong to the several Degrees under the Faculty will rise from their seats and bow to the Visitor/ Pro –Visitor / Chancellor and then resume their seats.

(iii) At the conclusion of presentation of candidates, the Visitor or the Pro-Visitor or the Chancellor in the absence of Visitor /Pro-Visitor shall say to the candidates.

“By virtue of the authority vested in me as Visitor / Pro-Visitor/ Chancellor of the Adichunchanagiri University, I admit all the candidates presented for the Degree ofin this university and in token thereof they have been presented with these Degrees”

Convocation Address

11. The Chief Guest invited to deliver the Convocation Address will then deliver his/her address.

Conclusion

12. The Visitor or Pro-Visitor or the Chancellor in the absence of the Visitor/Pro-Visitor shall then dissolve the Convocation. The Visitor or Pro-Visitor, the Chancellor , the Vice-Chancellor and the members of the Board of Management and Board of Governors shall retire in procession in the reverse order in which they entered.

13. Every Degree Certificate shall bear the signature of the Vice-Chancellor.

Schedule of Robes for the Visitor, Pro-Visitor, the Chancellor, the Vice-Chancellor, the pro Vice Chancellor, Members of Board of Management and Board of Governors etc.

The Academic robes for the Visitor, Pro-Visitor, Chancellor, the Vice- Chancellor, the Pro-Vice Chancellor, the Registrar, the Registrar (Evaluation) and Members of the Board of management and Board of Governors.

Visitor

(1) A purple Color velvet gown with full inner lining in superior sateen silk for body and sleeves fixed with gold zari lace of 2 ½ inches with fronts and round sleeves.

Pro- Visitor

(2) A purple color velvet gown with full inner lining in superior sateen silk for body and sleeves fixed with 2 inches gold zari lace for fronts and round sleeves.

Chancellor:

(3) A green color velvet gown with blue border with full inner lining in superior sateen silk for body and sleeves fixed with 1 ½ inch gold Zari lace for fronts and round sleeves

Vice-Chancellor

(4) A white color velvet gown with blue border with full inner lining in superior sateen silk for body and sleeves fixed with 1 ½ inch gold Zari lace for fronts and round sleeves.

Registrar & Registrar (Evaluation)

Gown: Blue faced gown of silk or stuff.

Pro Vice –Chancellor, members of the Board of Management and Board of Governors

Gown: Black silk or alpaca gown with three inch gold colored border or braid or silk from each shoulder to the bottom in front; or the gown and hood prescribed for the University Degree taken.

For Recipients of Honorary Degrees:

Robe: White Dress.

Special Convocation

15. Special Convocations for conferring Honorary Degrees or other distinctions may be held on such date and time as the Board of management may, with the Visitor's approval, determine.

24. Borrowal of money from a Bank or a Corporation

[Statutes framed under section 8 (xviii) and 32(xiii)(b) of the Adichunchanagiri University Act, 2012 (Karnataka Act No.18 of 2013 dated 05th February 2013) enabling the University to borrow money from a Bank or a corporation]

1. Short title and Commencement

1.1. These statutes may be called the University statutes relating to borrowal of money from a Bank or Corporation.

1.2. They shall come into force with effect from the date of publication after getting the approval of the Board of Governors.

2. Definitions: In these statutes, unless the context otherwise requires:

- a. Act means Adichunchanagiri Act, 2012.
- b. 'Bank' means any scheduled Bank.
- c. "Corporation' means an authority established by or under a Central Act or a State Act and owned or controlled by the Central or State Government, including such other agencies established by law, approved by the Board of Management thereon.
- d. 'University 'means Adichunchanagiri University.

3. Purpose for which money can be borrowed: Where the Permanent Statutory Endowment Fund, University Endowment Fund and Development Fund of the University referred to in section 47, 48 and 50 of the Act not sufficient for any of the purposes mentioned below, the University may borrow from a Bank or Corporation, with or without offering security.

- a. For purchasing lands for establishing University campus.
- b. For providing administrative building etc., in the said University campus or outside the campus.
- c. For establishing University colleges, University college Hospital, Laboratories, Research Institutes/Centre's etc.,
- d. For establishing University Libraries, Museums, Press and Publication bureau.
- e. For providing residential accommodation for the staff of the University.
- f. For publication of works of merit and research.
- g. For any other purpose to augment curricular, co-curricular and extracurricular activities of the University.

4. Procedure for borrowing:

The Finance Committee of the University shall first consider any proposal along with the conditions of borrowal and recommend the borrowal of any particular amount from a Bank or a Corporation. Thereafter, the recommendation shall be placed before the Board of Management for its consideration. After obtaining the approval of the Board Management and the Board of Governors, the Vice-Chancellor of the University may authorize the Registrar of the University to borrow such money from the Bank of Corporation, for any of the purposes mentioned in section 3.

5. Management of the funds so obtained by such borrowing:

The amount borrowed can be utilized only for the specific purpose or purposes for which it has been borrowed. After borrowing of the said amount, it shall be managed as follows:

- a. The entire amount so borrowed shall be received only through Account Payee Cheques / Pay Orders / Drafts.
- b. A separate account shall be maintained in the Bank in which the University is having its funds, and all credits and debits made for the purpose of such borrowing shall be entered in their account.
- c. Only the Finance Officer of the University shall draw any amount from the Bank Account and that too after obtaining prior orders from the Vice-Chancellor.
- d. The account shall be audited once a year, till entire amount borrowed for the specific purpose is fully utilized or repaid.

25. Conferment of the title Professor Emeritus

[Statutes framed under section 8 (vii), 21 and 32(xiii) (c) of the Adichunchanagiri University Act, 2012 (Karnataka Act No.18 of 2013 dated 05th February 2013)]

1. The Board of Management may confer on the recommendation of the Academic Council, on a proposal made by the Vice-Chancellor, the title of “Professor Emeritus” on any University teacher or teacher of a constituent college or any other professor after his retirement in recognition of eminent service rendered by him.
2. The Professor Emeritus appointed shall be, competent to make proposals for research and if the proposal is sanctioned either by the UGC or any other external funding agencies, he shall be placed in charge of such research work. He shall not however participate ordinarily in the regular teaching in the department but he may be requested to deliver a course of special lectures on the subject of his study.
3. The Professor Emeritus shall be provided with infrastructure, research facilities and support staff for the smooth conduct of research.
4. The Professor Emeritus shall be paid an honorarium and shall also be eligible for free residential accommodation in the University Campus.
5. The Professor Emeritus shall be eligible for TA and DA for his visits to the University at rates to be fixed by the Vice-Chancellor.
6. There shall not be more than three Professor Emeritus at any time and the service of such Professors shall not be continued beyond 70 years.

26. Institution of endowment for establishment of ‘Chair’

(Statutes framed under section 32(xiii) (d) of Adichunchanagiri University Act 2012)

1. Title and Commencement

1.1. These statutes shall be called as “Statutes relating to Institution of Endowment for Establishment of ‘Chair’ in Adichunchanagiri University.

1.2. These statutes shall come into effect from date of approval by Chancellor / Board of Governors.

2. Objectives:

2.1. To commemorate, a great event of an institution or a distinguished personality or for a specific objective, a ‘Chair’ may be established.

2.2. To promote research and academic excellence or carryout specific research project(s) related to the title of the respective ‘Chair’ established, objectives shall be clearly spelt while instituting concerned individual ‘Chair’.

3. Procedure:

3.1. Proposal from any individual or a group of individuals or an institution, for establishment of a ‘Chair’ by an Endowment, shall be made to the Registrar, in writing, with all details like the title of the ‘Chair’, location, subject specialty and all other terms and conditions.

3.2. Such a proposal, in consultation with the Academic Council, shall be placed before the Board of Management and Board of Governors for approval.

3.3. The Board of Management may accept the proposal with such modifications, as it may deem necessary with regard to the terms and conditions made in the proposal.

3.4. The donor shall enter into a MOU (Memorandum of Understanding) with the University regarding the terms and conditions, as approved by the Board of Management.

3.5. The Board of Governors, on its own motion or on the submission of the Board of Management, establishes a ‘Chair’ for a specific objective by earmarking the designated sum by a donor or the University.

4. Finances:

4.1. A sum of Rs.200 Lakhs shall be the minimum amount to be donated or provided for the establishment of ‘Chair’.

4.2. The University may contribute suitable amount to the corpus of the Endowment in consultation with the Finance Committee, the Board of Management and Board of Governors.

4.3. Payment may be made by the donor along with the proposal or after the acceptance of the terms and conditions by the Board of Management.

4.4. Establishment of the 'Chair' shall be effective only after the completion of one year from the date of the remittance of the assured amount.

4.5. Board of Management shall invest the money endowed, in Govt. securities or Scheduled Banks or Government secured schemes, which are beneficial to the University, in consultation with the Finance Committee and incur the expenditure of the 'Chair' out of the interest accruing thereon.

4.6. The University shall maintain a separate account of each of the Endowment and any unspent interest shall be added on to the corpus at the end of each financial year.

4.7. If the income generated from the corpus of the Endowment becomes insufficient for carrying out all the academic activities of the incumbent of a particular 'Chair', the University may meet the shortfall.

4.8. However, depending on the scholarly outcome, the extra expenditure, partly or fully, may be met out of the University funds after obtaining the approval of the Finance Committee and the Board of Management.

5. Selection:

The process of selection/nomination of distinguished Academician/ Scientist/Professional shall be the responsibility of the Selection Committee. A person so chosen should have an established reputation in the subject specialty of the respective 'Chair'. The qualifications, academic / professional standing, age & tenure, shall be as per the terms and conditions decided by the Board of Management in respect of each Chair. In the absence of specific terms and conditions, the Selection Committee shall be competent to decide on the specifics.

5.1. Selection Committee:

- a. Vice-Chancellor (Chairman)
- b. Dean of the concerned Faculty (Member)
- c. Donor or his nominee (Member) (Optional)
- e. Two subject specialty experts, as members, to be nominated by the Vice-Chancellor
- f. Registrar (Convener)

5.2. The age of the selected persons should, ordinarily, be not below 60 years and exceed 70 years on the day of nomination.

5.3. Persons retired from an institution will not be considered for nomination in the same institution if the 'Chair' is located in that institution.

5.4. A person working in the same department as a Professor shall not be considered for nomination.

- 5.5. Ordinarily, the person selected should be from institutions outside the University.
- 5.6. During the tenure of appointment in a particular 'Chair', the person shall not hold any other salaried post.
- 5.7. The same person will not be appointed for more than once within a period of five years.
- 5.8. The tenure of the incumbent will be for a minimum period of Three years and a maximum period Five years with a provision for further renewal for one more year in exceptional cases.
- 5.9. The University will provide free accommodation in the campus. However, electricity charges and food expenses will be paid by the person.
- 5.10. The selected person will be paid travel allowance as per the rules of the University from the place of permanent residence within India to the place where he is appointed to work / 'Chair' is located. The travel allowance will be paid only once, to and fro during the tenure. In case, the selected person is working abroad on a permanent basis and is appointed, international air travel expenses shall be met from sources outside the endowment.
- 5.11. The University will provide the facilities to the selected person, commensurate with the status of a Professor. This will include secretarial assistance and annual contingency grant not exceeding Rs. 60,000/-
- 5.12. The University will issue separate notifications for appointments to different 'Chairs'. This will specify duration of the tenure, honorarium, institutional attachment, field of activity and additional facilities provided.

6. Accountability:

- 6.1. The selected person shall submit a brief account of the academic activities he/she will pursue during his tenure, to the University/ College. At the end of the tenure, within three months, he/she will submit a detailed report of the work carried out by him/her. The report shall highlight the benefits accrued to the University/College during his/her tenure.
- 6.2. Books, monographs, research publications etc. that may be brought out by the incumbent of the 'Chair' during the tenure or based on the work carried out during the tenure, shall clearly contain the acknowledgement to the Endowment of the 'Chair' and the University.
- 6.3. The list of awards under different 'Chairs', with all the particulars shall be published in the Annual Report of the University to be placed before the Board of Governors as per the provisions of Adichunchanagiri University Act, 2012.

6.4. Full particulars of the awardee with a report of the activity shall be sent to respective donor or to their legal heirs, after the completion of the tenure of each incumbent.

7. General:

The Board of Management , with the approval of the Board of Governors may at its discretion, vary the conditions of the Endowment from time to time, consistent with the objectives of the original Endowment, if any difficulty arises in giving effect to the provisions of this Statutes.

27. Withdrawal of Degrees, Diplomas, Certificates and other academic distinctions (Statutes framed under Section 32 (xiii) (e) of Adichunchanagiri University Act, 2012)

1. Title and Commencement:

1.1 These statutes shall be called as “**Statutes relating to withdrawal of Degrees, Diplomas, Certificates and other Academic distinctions by the University**”.

1.2. They shall come into force with effect from the date of their publication, after obtaining the assent of the Chancellor/Board of Governors.

2. Withdrawal of Degrees, Diplomas, Certificates and other Academic Distinctions.

2.1 The Board of Governors may, on the recommendation of the Board of Management, withdraw any distinction, degree, diploma, certificate or privilege conferred or granted to any person, by a resolution passed by the majority of the total members of the Board of Governors and by a majority of not less than two-thirds of the member of the Board of Governors present and voting at the meeting, if such person has been found to have been convicted by a Court of Law for an offence, with in the opinion of the Board of Governors , involves moral turpitude or if he has been quality of gross misconduct or if he has been found to have obtained such a degree, or diploma or certificate or any other academic distinctions fraudulently or has obtained admission through a false caste certificate or any other claims.

2.2. No action, under these Statutes, shall be taken against any person unless he has been given an opportunity to show cause against the action proposed to be taken.

2.3. A copy of the resolution passed by the Board of Governors shall be immediately sent to the person concerned.

2.4. Any person aggrieved by the decision taken by the Board of Governors may appeal to the Visitor, within thirty days from the date of receipt of such resolution.

2.5. The decision of the Visitor on such appeal shall be final.

28. Intellectual property (Framed under Section 32 (xiii) (f) of Adichunchanagiri University Act, 2012)

1. General:

1.1. Intellectual Property (IP) is an intangible knowledge product resulting from the intellectual output of the inventors, namely faculty, staff and students of the University. IP thus is an outcome of in-house or sponsored research, industrial consulting or other forms of collaborative R &D. The University, as a matter of general principle, assets ownership of all intellectual property generated by its Academic Staff, Students, Research Scholars, Honorary appointees and visiting Scientists/Professors/personnel who participate in the research work being carried out at the University.

1.2. Definitions:

- a. " faculty " means a member of the teaching or research staff of the University;
- b. " generate" means to bring into existence or create or discover;
- c. " inventor " means any student, research scholar, member of the staff, honorary appointee or visitor who generates any intellectual property whether or not in conjunction with other persons;
- d. " intellectual property (IP)" includes know –how, and other proprietary concepts, solutions , processes, including an invention whether patentable or non-patentable, , scientific or technological development , and even computer software, genetically engineered microorganisms , business models , literary,artistic,musical and dramatic works , cinematographic and multimedia works in which copyrights subsists, the performance of performing artists, sound recordings and broadcasts , layouts, trademarks, service marks, commercial names and designations, databases and other forms as the need arises.
- e. "Intellectual property cell (IP cell)" office dealing with all activities relating to intellectual property of the University.
- f. "staff" means any person employed by the University or engaged by the University under a contract.
- g. "student" means and includes-
 - i. a person who is registered in a research programme (research scholar) of the University.
 - ii. a student or research scholar of another University or institution who has been permitted to undertake research studies at the University;

2. OWNERSHIP:

2.1. IN-HOUSE RESEARCH:

All rights in respect of investigations carried out at the University shall vest in and be the absolute property of the University except in respect of the activities carried out jointly with other institutions or agencies or under a sponsorship by an agency, in which case the ownership will be decided and agreed upon mutually.

2.2. SPONSORED RESEARCH:

Intellectual Property Rights (IPR) of inventions arising out of research projects undertaken on behalf of the sponsoring agencies shall be taken jointly in the name of the University and sponsoring agencies; when the sponsoring agencies bear the cost of filing and maintaining of the IPR equally. If the sponsoring agencies are not forthcoming, the University at its discretion may file the application with absolute ownership and the University will meet the entire cost of filing and protection of IPR.

2.3. COLLABORATIVE RESEARCH:

All intellectual property jointly created, authored, discovered, invented, conceived or reduced to practice during the course of collaborative research undertaken jointly by the University with Collaborating Institutions, shall be jointly owned; and the Collaborating Institutions will be requested to bear the cost of filing and maintenance of the IPR. In case the Collaborating Institutions are not forthcoming to bear fully the cost of filing and maintenance, if considered expedient by the University, the University will share the cost equitably with the Collaborating Institutions. Where the Collaborating Institutions are not forthcoming for filing joint IPR application, the University at its discretion may file the application with absolute ownership and the University will meet the entire cost of filing and protection of IPR.

3. COPYRIGHT

3.1. The University shall be the owner of work, including software created by the faculty with significant use of the University resources.

3.2. If the University foresees a gainful return from copyrights, it may initiate steps to file and protect such copyrights and share the financial benefits with the inventor(s) on terms and conditions of the University.

3.3.The University shall be the owner of copyright on all teaching material developed by the faculty as part of any of the academic programmes at the University. The authors shall have the right to use the non- funded technical material in his/her professional capacity. If the technical material is prepared by the author(s) on behalf of a funding agency, then the copyright will be equally shared between the University and the funding agency. As a traditional exception, the University shall not claim ownership of copyright on books and publications authored by the faculty.

3.4.Any IP generated when an Inventor from the University works in other university or company abroad/in India on End of File/sabbatical leave/earned leave, will be jointly owned by the University and other University/Company.

4. TECHNOLOGY TRANSFER

4.1. The Intellectual Property of the University held either in the name of the University or jointly with other Institutions/Industry will be marketed for commercial exploitation under agreements involving technology transfer, licensing and revenue sharing models.

4.2. The IP Cell shall identify potential licensee(s) for the IP to which the University has ownership. In case of joint ownership, the Organization/Industry which has sponsored the activity, will have the first right to commercially utilize and exploit Intellectual Products emanating from the collaboration activity, whether or not the same have been formally protected by patent(s). The licensing to commercially exploit would involve technology transfer fee and also royalty payment from the first date of such commercial exploitation for a period that will be as mutually agreed upon.

4.3. In the event of the other collaborating organization/industry not undertaking the commercial exploitation within a reasonable period of two years from the first date of development of the technology. The University reserves the right to transfer the said know-how to a Third Party for its commercial exploitation and use. In such instance, however, the University shall share the net proceeds from such commercial assignments, in equal measure with the collaborating organization/industry in the ratio $\frac{3}{4}$ (ACU) : $\frac{1}{4}$ (collaborating organization/industry).

4.4. The University would endeavor to exploit the IP by commissioning a Technology Management Agency and thereby bring to a favorable light the IP produced by its Inventor(s).

5. REVENUE SHARING

The revenue arising out of licensing of IP and royalty would be shared in the appropriate ratio as 40:60 between the inventor(s) and the University. Where the University reassigns the right of the IP to its investor(s), the inventor(s) shall reimburse all the costs incurred by the University which include protection, maintenance, marketing and other associated costs. If the inventors is more than one person then revenue sharing will be equal if all participating authors agrees OR if they were not agree then revenue sharing will be an ordering of the authorship.

6. INFRINGEMENTS, DAMAGES, LIABILITY AND INDEMNITY

6.1 As a matter of policy, the University shall, in any contract between the licensee and ACU, seek indemnity from any legal proceedings including this, but not limited to manufacturing defects, production problems, design guarantee, up gradation and debugging obligation.

6.2 The University shall also ensure that the faculties have an indemnity clause built into the agreements with licensee(s) while transferring technology or copyrighted material to licensees.

6.3 The University shall retain the right to engage in or desist from or not in any litigation concerning patent and license infringements.

8. CONFLICT OF INTEREST

The inventor(s) are required to disclose any conflict of interest or potential conflict of interest. If the inventor(s) and/or their immediate family have a stake in a licensee-company, then they are required to disclose the stake they and /or their immediate family have in the company, and license or an assignment of rights for a patent to the licensee - company in such circumstances, shall be subject to the approval of the IP Management Committee.

9. DISPUTE RESOLUTION

In case of any disputes between the University and the Inventor(s) regarding the implementation of the IP policy, the inventor(s) may appeal to the Vice-Chancellor of the University. Efforts shall be made to address the concerns of the inventor(s) by developing and instituting an arbitration mechanism and arrangement. The Vice-Chancellor decision in this regard would be final and binding on both the University and inventor

